



SUMMER CAMP 2009 PAYMENT, ABSENCE & CANCELLATION POLICIES

Please review the following policies for the
Languages Exchange of Northern Colorado, LLC

Payment Policy

- There is a camp registration fee of \$29 for all new campers. The camp registration fee is \$10 for returning campers.
- The following is required to hold a space for camp: 1) Full registration fee, 2) List of camp days, 3) \$5 per day of camp.
- Weekly payments are required if a full payment is not made when registering. These payments are due before the camper's first day of camp each week.

Absence Policy

- Credit or refunds **ARE NOT** available for missed camp days.
- Campers may make-up a missed day by attending a different day of camp. In order to receive a make-up day, parents must notify the office **BEFORE 9:00am** that their camper will be absent that day.

Cancellation Policies

Cancellation by Camper

- All cancellations must be made in person or by phone.
- If a camper cancels **at least five (5) days before** the first day of camp, 100% of tuition will be credited to camper.
- Campers may cancel after the first day of camp. See the "Love It or Leave It" Guarantee.
- For all other cancellations, the registration fee and hold payment will not be returned.
- Campers may request a refund of all available credit or may use the credit for another class.

Cancellation by Language Exchange

- The Language Exchange may cancel a day of camp if the minimum number of campers have not enrolled.
- In the event a day of camp is cancelled, the Language Exchange will attempt to notify all enrolled campers **at least two (2) days** before the cancelled day.
- If the Language Exchange cancels a day of camp, any payments will be credited to the camper. Campers may request a refund of all available credit or may use the credit for another class.

"Love It or Leave It" Guarantee

Complete the registration, sign up for as many days as you wish and pay to hold your space. **Attend one day of camp. If you or your camper are not completely satisfied, you pay nothing.** A complete refund (including registration fee and the day of camp attended) will be issued to you.